



# Gift Aid Declaration for UK tax payers

*giftaidit*

Please complete your details in **BLOCK CAPITALS**

MR / MRS / MS \_\_\_\_\_ FIRST NAMES \_\_\_\_\_ SURNAME \_\_\_\_\_

HOME Address \_\_\_\_\_ POSTCODE \_\_\_\_\_

Optional additional information (if you don't mind us contacting you this way):

Email \_\_\_\_\_ Phone \_\_\_\_\_

**As a UK tax payer, I understand that if I pay less Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I understand the charity will reclaim 25p of tax on every £1 that I give.**

Please choose ONE of the following options

I wish Elim to treat as Gift Aid, all my donations made in the last 4 years, or since **DD / MM / YYYY** and all donations which I make hereafter.

OR

I wish Elim to treat as Gift Aid, only my single donation of £ given **DD / MM / YYYY**

(If you select this option you will need to complete a new declaration for other donations)

Signature \_\_\_\_\_ Date \_\_\_\_\_

If you are giving regularly, please consider doing so by monthly standing order

## OFFICE USE

Benefitting church/dept:

Church Name: **Elim Church Huddersfield**

Elim Church Code: **CH016**

Local reference \_\_\_\_\_ Elim HQ GAD reference \_\_\_\_\_

Elim Foursquare Gospel Alliance Registered Charity 251549 (England and Wales) SC037754 (Scotland)

## How does Gift Aid work?

Using Gift Aid means that for every pound you give, we get an extra 25 pence from the Inland Revenue, helping your donation go further.

So, £100 can be turned into £125 just so long as donations are made through Gift Aid.

## The benefits of Gift Aid

### • No extra cost to you

Yet your giving increases significantly.

### • No need for separate forms

By signing the **standard, "enduring" declaration** for multiple donations you can avoid the need to complete a new form each time you give, but you have the option to restrict to a Single donation if you need to.

## What if my circumstances change?

If you cease paying UK income tax or capital gains tax let us know and we will cancel your declaration from the date of receipt of your instructions.

## Methods of payment

**Cash/Cheque payments:** We must be able to prove to the Revenue the receipt of the donations from each individual donor. To do this we make use of a confidential numbered envelope system which is uniquely referenced to you.- *Please ask your Finance Officer for a numbered set*

**Standing order:** If you give a regular amount why not set up a standing order? This should quote the unique reference issued to you. - *Please complete your own bank details, sign and return this to your Finance Officer who will complete the Church/Dept. bank details and reference before sending this to your bank.*

## Standing Order form

(Please enter name and address of your bank)

\_\_\_\_\_ **Bank plc**

### Please pay to:

A/C Name: **Elim Church Huddersfield EFGA**

A/C Number: **65143211**

Sort Code: **05-04-69**

Pay on \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (DD/MM/YYYY) and monthly thereafter, the amount of £  
until further notice, quoting ref: **GIFTAID/**  
instruction)

Payment will continue until you cancel this

Account name:										Signature(s)	
Bank Account Number					Sort Code						
							-		-		